Junction City School District 2016 Bond Measure Citizens Advisory Committee

Meeting #1 November 9, 2016 5:30 p.m. District Board Room

PRESENTERS TO 11/28 BOARD: Ken Bells and Billy Dover

NEXT MEETING: Wednesday, 12/14/16 at 5:30 p.m. at the District Board Room

MEETING SUMMARY

ATTENDEES

MEMBERS BOARD OTHER

Billy Dover Judy Croce Scott Rose (DLR Group)

Ken Bells Denise Pratt

Mike Kaiser

Linda Taylor STAFF

Judy Kazmierkoski Alison Covey Allen Schweigert (absent) Chris Meyer

Kathleen Rodden-Nord (at introductions)

Stephanie White (absent)

INTRODUCTIONS AND PROCESS

- Introductions were provided.
- DLR Group facilitated this meeting. The District is hiring a project manager. It is the intent that
 future meetings will be facilitated by that firm. An evaluation of applicants is scheduled for
 11/28. If a selection, award, and contract can be executed by 12/14, that firm will facilitate the
 next meeting. Otherwise, DLR Group will facilitate December's, and the PM will start in January.

ROLES AND RESPONSIBILITIES

- The roles and responsibilities of members were reviewed (attached). These were the same as what the members had received when they applied. Nobody took exception to the document.
- Alison Covey is the District Business Manager and will provide a budget summary at each meeting showing encumbrances and budgets. A document will be provided at the next meeting.
- Chris Meyer is the District Facilities Director and will be a resource for intended district technical standards.
- Scott Rose of DLR Group represents the designers of record and will provide design progress documentation.
- The selected Project Manager is intended to show the schedule and talk about overall bond coordination issues.



BOND CRITERIA

The Bond Title as filed with the County was shared (attached). The scope of the projects shall comply with this document. It was discussed that campaign literature stated the intent, and that this should also be recognized during the design process and construction process.

ADDED BOND FUNDS

The District received additional funds beyond the approved \$14.635 million in general obligation bonds. The District received \$4 million in a State Capital Matching Grant. The District also received approximately \$2.8 million in Premiums from the sale of the bonds. These funds are legally restricted to capital improvements of similar scope to the originally identified projects. While a prioritization list has been drafted, it is still under some adjustment. Primarily, those funds have been allocated to further investment at Junction City High School to accomplish more of the phase 2 work and to building envelope and systems needs at all facilities. A complete list of these projects will be provided at the next meeting.

CONTACT INFO

It was requested by the Committee to get everyone's contact info. This has been attached.

DESIGN PROGRESS DOCUMENTS

It was requested by the Committee that design progress documents be provided. These will be provided at the next meeting. It was noted that the shelter at Territorial has been delivered and bids are currently out for installers. It was also noted that the High school is completing its conceptual document phase and about to enter design development where each space is more fully detailed.

MEETING CALENDAR

It was agreed to keep the meetings on Wednesdays at 5:30 p.m. The group targeted the middle of each month and set the following dates:

- 12/14/16
- 1/11/17
- 2/15/17
- 3/15/17
- 4/19/17

Dates beyond these will be established at a future meeting.

End of Meeting (about 6:40 p.m.)

Attachments: Roles and Responsibilities

Bond Title

Contact Info (new)



Notice of Measure Election 20-242

SEL 803

District

rev 01/16 ORS 250.035, 250.041, 255.145, 255.345

Notice							
Date of Notice	Name of District	Name of County or Cour	nties	Date of Election			
March 11, 2016	Junction City SD No. 69	Lane		May 17, 2016			
Ballot Title Prepare with	assistance from the district attorney or a	n attorney employed by the distr	rict.				
Caption 10 words which i	easonably identifies the subject of the m	easure.					
BONDS FOR REPLACE	MENT, SAFETY, SECURITY, REPA	AIRS AND SYSTEM UPGRA	ADES 9				
Question 20 words which	plainly phrases the chief purpose of the	measure.					
514,635,000 in bonds	hools replace, repair and impros? If the bonds are approved, to the limits of section	hey will be payable from	taxes on p	roperty or property			
Summary 175 words whi	ch concisely and impartially summarizes t	he measure and its major effect.					
approved, this measure is	expected to finance site improvements, ca	pital costs, furnishing and equipp	ing for the folk	owing projects:			
Mechanical system upgrade District-wide infrastructure Pavement and covered shell Bond issuance and demolition the Wase allocated to a different district would mature in a personance of the part of the wase allocated to a different district would mature in a personance of the part	improvements for ADA, systems, and site ter replacement at Territorial Elementary on costs iting list for \$4m in state grant funds whic	work h will only be available if the bond ay be issued in one or more serie:	s. The estimate	ed tax rate is approximately			
Explanatory Statemen	t 500 words that impartially explains the	measure and its effect.					
	a voters' pamphlet an explanatory st	atement must be drafted and	d attached to	this form for:			
•	by the district governing body; or ndum, if required by local ordinance.	Explanatory Statemen	t Attached?	Yes 🔳 No			
Authorized District Off	icial Not required to be notarized.		· . · . · · · · · · · · · · · · · · · ·				
Name	<u> </u>	Title					
Kathleen Rodder	ı-Nord	Superintendent	Superintendent				
Mailing Address	t lungtion City OD 0744	Contact Phone					
_ _	t, Junction City, OR 97448	8 (541) 998-6311					
By signing this document. I hereby state that I an above ballot title is tru	n authorized by the district elections a	authority to submit this Notice	e of Measure	Election and I certify the			
		FILED]				
		MAR 1 1 2016	3/	11/16			
Signature			Date S	Signed			
	\sim	LANE COUNTY ELECTIONS	'				

Citizens Advisory Committee Roles and Responsibilities JUNCTION CITY SCHOOL DISTRICT

The Citizens Advisory Committee (CAC) members will be engaged during the design and construction phases of multiple aspects of the bond projects and make reports and recommendations to the Board of Directors.

The Board of Directors recommends a joint meeting of representatives from the Board of Directors (two) and the CAC be held on a regular basis approximately 2 weeks prior to the week of the regularly scheduled Board meeting of each month, commencing on or around September, 2016 and anticipated to run through March 2018. All meetings shall be held at the District Office Board Room unless otherwise noticed (during construction, it is anticipated some of the meetings will be held on the construction site).

The primary roles and responsibilities of the CAC:

- 1. Confirm that all bond promises are delivered in respect to scope, budget, and schedule and become informed when any of these are required to adjust;
- 2. Build community relationships and provide uniform consistent messages regarding the bond projects to the community;
- 3. Provide input on District recommended projects/expenditures of any unspent funds for current and/or future projects near the close of the bond project work;
- 4. Attend the CAC monthly meetings to receive information from the district representative, architect, and contractor(s), and engage in discussion regarding bond project updates and related budget updates each month;
- 5. Present a brief status report at the regular monthly Board meeting (two representatives from the CAC).