

**Junction City School District
Bond Funded Capital Projects
Citizen Advisory Committee (CAC)**

Meeting Notes
District Board meeting room
February 9, 2017

Presenters to February 27th Board meeting: Allen and Judy K
Next meeting of the CAC: Wednesday March 15, 2017

Attendees

Members

Billy Dover
Ken Bells
Mike Kaiser
Lynda Taylor
Judy Kazmierkoski
Allen Schweigert

Board

Judy Croce
Denise Pratt (absent)

Staff

Alison Covey
Chris Meyer

Other

Scott Rose (DLR Architects)
Mark Miksis (deChase Miksis)
Jordan Pfeifer (deChase Miksis)
Chris Ramey (deChase Miksis)

Notes

PROCESS

The meeting was facilitated by Scott Rose of the DLR Group. Future meetings will be facilitated by deChase Miksis Development the project managers recently selected by the District. deChase Miksis is a local company from Eugene with considerable experience in project management for a variety of projects. Mark Miksis will serve as the principal in charge focusing mainly on the overall project budget and schedule and leadership during the construction portions of the projects. Jordan Pfeifer will be providing support services and will coordinate the procurement of certain aspects of the projects. The deChase Miksis team includes Chris Ramey of CRC Facilities Planning who will provide leadership during the early stages of the projects. Chris has experience in public education projects having served most recently as the architect for the University of Oregon. The deChase Miksis team introduced themselves and talked about their role as part of the team the District has assembled to build the bond funded projects.

The CAC discussed their purpose as follows.

1. Communication - Learn about the details of the projects in order to provide information back to the broader Junction City Community about their progress.
2. Accountability – Check to see that the intent of the bond measure is being followed and the funds are being used efficiently.

3. Advice on fund allocation – Over the course of the projects, funds may become available and the CAC will provide advice to the District Staff and possibly the School Board about how to allocate these funds.

BUDGET

Following up on a question from the January meeting about how long the District has to spent the bond funds, Scott reported 85% of the bond funds must be spent within the first 3 years, but the remaining 15% can be spent without a time limit.

A member asked how new items might be added to the list of bond funded projects and used the example of a system to move the wrestling mats from the upper level to the lower level in the gym. Any project will need to meet the language describing the purpose of the bond.

Alison will check with the bond counsel to see if the described item (the mat moving equipment) would fit the purpose. Beyond this test, new items would need to fit the overall intent of the bond and how it fits in broader District priorities. For example, there were many items left off the current list which may be higher priorities or may be appropriate for future bonds.

The resolution of how and when items are added to the current list will be discussed at future CAC meetings.

DESIGN PROGRESS

DLR will review the Design Development set of drawings at the next CAC meeting.

SCHEDULE

As was noted at the January meeting the Oaklea school mechanical systems improvements are being scheduled for the summer of 2018 so the energy audit performed by the energy services contractor (ESCO) can be completed and because the status of the seismic rehabilitation grant is unknown the seismic will also be postponed until the summer of 2018. The ESCO contractor has been selected and is working on the audit and the result of the seismic rehabilitation grant is expected in late April.

deChase Miksis is working on determining the best strategy for bidding the construction of the work to be done at the High School.

COMMUNICATIONS

An event to celebrate the completion of the play shelter at Territorial is being planned. The CAC will be notified of the event when a date is set.

Interest in holding a ground breaking type of event marking the beginning of construction at the High School was expressed by the CAC members. This event will be a good time to update attendees on other aspects of the bond. It should be possible to have the event before school is out for the summer. During the event other information about the bond projects including

what is not a part of the bond projects could be made available as well (the stands at the stadium as mentioned as a example of something that is not a part of the bond projects). This information could also be used during other public gatherings such as the Scandinavian festival.