

JUNCTION CITY SCHOOL DISTRICT

POLICY: PUBLIC COMPLAINTS

CODE: KL

The District will develop and implement effective means of resolving concerns voiced by employees, students, and the public in order to reduce potential areas of complaints, and to establish and maintain recognized channels of communication.

The Board advises the public that the proper process for resolving complaints is as follows:

1. Teacher/Employee;
2. Principal;
3. Superintendent;
4. Board

If your complaint addresses one or more of the issues identified below, you may use the complaint process available in any of the following policies and administrative regulations (AR):

1. Discrimination or harassment on any basis protected by law: Board policy AC, AC-R;
2. Sexual harassment (staff): Board Policy GBN, GBN-R;
3. Sexual harassment (student): Board policy JBA, JBA-R;
4. Harassment, intimidation, bullying, menacing or cyberbullying (staff): Board policy GBNA, GBNA-R;
5. Harassment, intimidation, bullying, menacing, cyberbullying or teen dating violence (student): Board policy JFCF, JFCF-R;
6. Sexual Conduct with a student: Board policy JHFF, JHFF-R;
7. Instructional Resources or Instructional Materials: Board Policy IIA, IIA-R.
8. Compliance with state standards: Board policy LGA, LGA-R;
9. Complaints regarding the Talented and Gifted Program (TAG): Board policy IGBBC, IGBBC-R.

Any complaint about school personnel other than the superintendent will be investigated by the administration before consideration and action by the Board. The Board will not hear complaints against employees in a session open to the public unless an employee requests an open session.

A complaint of retaliation against a student or a student's parent who in good faith reported information that the student believes is evidence of a violation of state and federal law, rule, or regulation, should be reported to the administrator.

Complaints against the principal may be filed with the superintendent. Complaints against the superintendent should be referred to the Board chair on behalf of the Board.

Complaints against the Board as a whole or against an individual Board member should be made to the Board chair on behalf of the Board. Complaints against the Board chair may be made directly to the Board vice chair on behalf of the Board.

The superintendent will develop and administer the general complaint process, as appropriate.

If a complaint alleges a violation of state standards or a violation of other statutory or administrative rule for which the State Superintendent of Public Instruction has appeal responsibilities, and the complaint is not resolved at the local level, then the District will supply the complainant with appropriate information to file a direct appeal to the State Superintendent of Public Instruction as outlined in Oregon Administrative Rules (OAR) 581-022-1940.

END OF POLICY

Legal References: ORS 192.610-690 ORS 332.107 OAR 581-022-1940 OAR 581-022-1941 HB 3371 (2015)

Anderson v. Central Point School District No. 6, 746 F2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).

Adoption: **April 25, 2016**
 September 28, 2015
 September 25, 2006